

Minutes of the Steering Committee,

YMCA Mumbai, June 9 2018, 6 pm to 9 pm

Present were: Anand Pawar (for some time), Sanjeeta Gawri, Priya John, Nilangi Sardeshpande, Alka Barua, Satish Gogulwar and Pawan Sheokhand (Invitees), Subha Sri, Renu Khanna

Agenda: 1. Planning for elections and Theme Leaders, 2. Considering suggestions from GB members on revised Vision and Mission statement, 3. Organisational issues – OD Retreat and Admin-Programme person, 4. Report of this event, 5. Revisiting the schedule for June 10.

Decisions

1. Planning for elections.
 - a. Invite Pawan, Satish and Souvik to join the SC. Subha Sri would write to Dr. Evita thanking her for her support as SC invitee and request her to continue to support as a general body member. Leelaben will continue as an invitee.
 - b. Expand the SC from 9 to 11 members.
 - c. Criteria for new members – Regional representation – eg east India and North East is completely absent as well as South India. Sex – we need to have a balance of men and women. Representation of issues/constituencies eg dalit women, positive women etc. Members who have been active, have been attending meetings.
 - d. It's good to expand the invitees also as the work keeps increasing – so we can elect three invitees and have between three and five.
 - e. Priya and Anand would conduct the elections on June 10
 - f. Souvik agreed telephonically to be an SC member.
2. Theme Leaders and Thematic Groups
 - a. Maternal Health – Priya. Thematic Group members – Subha Sri, Satish Gogulwar, Renu Khanna,
 - b. Abortion - Bhuvana's situation was reported back to the group by Subha Sri. She is busy with her PhD and her children need her attention in her relocated state as a single mother in Chennai. Alka agreed to be the Theme Leader. Thematic Group members – Nilangi, Sanjeeta, Bhuvana, Anand.
 - c. The next day after the elections others, both from the SC and the GB, joined the Thematic Groups.
 - d. (Renu's note: Theme Leaders and their teams should develop their Concept Notes based on the funded proposals, the Vision-Mission-Goals-Strategies exercise and present these in the OD Retreat for finalisation.)
3. Office Bearers
 - a. Nilangi agreed to be the Chairperson but on the condition that SC members would commit their support. Priya committed to giving 2 days a month for CH work. Alka said that she can do documentation, proposal writing, report writing, mentoring for research. Others were also to state their commitments.

- b. Sanjeeta offered to be the Financial Advisor but she may be out of the country for three months.
 - c. Office Bearers would change after the OD Retreat – from January 1 2019.
4. GB Members' suggestion for the new Vision and Mission statement.

Their suggestions were:

- a. In the Mission, spell out 'advocates from diverse constituencies' because 'advocates' is taken to mean only 'Delhi based lobbyists'.
- b. 'Human Rights' should also be mentioned in the Mission, instead of only 'rights'.
- c. Newborn Care should not be knocked out. It is important.

It was decided to defer discussion on these suggestions because of lack of time.

5. Organisational issues
- a. OD Retreat – Dec 7-9 in Pune or Khandala. Nilangi and Alka respectively will find out rates of venues. Renu will prepare the agenda.
 - b. As the CH work and membership is expanding, it was decided that the SC should look for a suitable person to be located within SAHAJ which is the fiscal agent for CH. Nilangi and Subha Sri will draw up a JD and reporting relationships and terms and conditions also based on the learnings of the earlier two experiences of Sukhbir and Leena Uppal. (Renu's note: Sundari's advice may be sought on this.)
 - c. Subha Sri and Nilangi will write to IWHC for budgets for Retreat and Admin-Programme person.
6. Report of these three days June 8-10.
- a. Alka would pull together the report by mid July. And it would be put up on the website thereafter.
 - b. Subha Sri and Priya would send in their Reports of June 8 and 10 to Alka by June 17.
 - c. Renu would compile the 2 Group Work reports (on Goals and Strategies and the Action Plans) by June 24.
7. Schedule and responsibilities for June 10 was finalised. The meeting would end early in light of the threat of rains and flooding in Mumbai.